

Change of Name Request Forms (All Bank/MF House Forms Given for easy download)

Updating your personal details across multiple financial institutions can be a headache. This standardized name change form simplifies the process, providing a professional, universally accepted template that works with all major banks. Whether you've recently married, changed your name via gazette, or corrected a spelling error, this template ensures your request is processed without technical delays.

1. [IDFC Bank Change of Name Form](#)
2. [SBIMF](#)
3. [ICICI BANK](#)
4. [IDBI Capital](#)
5. [HDFC Bank](#)

For Formal Request letter download form PDF download button.

Application for Name Change in Bank Account (Sample Blank in page -2)

To,
The Branch Manager,
ICIC Bank
ITPL Branch Bangalore-560066

Subject: Request for Name Change in Bank Account Number:1235875565
Sir/Madam,

I, **Ramesh H Gupta** (Old Name), hold a savings/current account with your branch. I have legally changed my name to **Yash H Gupta** (New Name). I request you to update my new name in your bank KYC records. Enclosed are the necessary documents as mentioned in the document list.

Thank you.

Date: 13/03/2026
Place: Bangalore

Sincerely,

Signature

Ramesh H Gupta(Old Name)

Ph:9193737031

Required Documents (Submit any applicable)

- Aadhaar Card / Voter ID / Passport / Driving License
- Name Change Affidavit / Gazette Notification
- Marriage Certificate / Divorce Decree / Court Order (if applicable)
- Updated PAN Card / PAN Application Acknowledgement
- Recent Passport Size Photograph

To,
The Branch Manager,

Subject: Request for Name Change in Bank Account Number: _____

Sir/Madam,

I, _____ (Old Name), hold a savings/current account with your branch. I have legally changed my name to _____ (New Name). I request you to update my new name in your bank KYC records. Enclosed are the necessary documents as mentioned in the document list.

Thank you.

Sincerely,

Date: _____.

Signature

Place: _____